

Name (not your trade name) Robin W. Smith	Employer identification number (EIN) 89 - 7654321
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Part 2: Tell us about your deposit schedule and tax liability for this year.

- 13 Check one: ☒ Line 9 is less than \$2,500. Go to Part 3.
- ☐ Line 9 is \$2,500 or more. Enter your tax liability for each month. If you're a semiweekly schedule depositor or you became one because you accumulated \$100,000 or more of liability on any day during a deposit period, you must complete Form 945-A instead of the boxes below.

Jan. 13a \$12,345.67	Apr. 13d \$12,345.67	July 13g \$12,345.67	Oct. 13j \$12,345.67
Feb. 13b \$12,345.67	May 13e \$12,345.67	Aug. 13h \$12,345.67	Nov. 13k \$12,345.67
Mar. 13c \$12,345.67	June 13f \$12,345.67	Sept. 13i \$12,345.67	Dec. 13l \$12,345.67
Total liability for year. Add lines 13a through 13l. Total must equal line 9.			13m \$12,345.67

Part 3: Tell us about your business. If question 14 does NOT apply to your business, leave it blank.

- 14 If your business has closed or you stopped paying wages ☒ Check here, and enter the final date you paid wages for 12/25/2025; also attach a statement to your return. See instructions.

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

☒ Yes. Designee's name and phone number Robin W. Smith (555) 444-3333

Select a 5-digit personal identification number (PIN) to use when talking to the IRS. Designee's 5-digit PIN

☐ No.

Part 5: Sign here. You MUST complete both pages of Form 944 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign your name here

Print your name here Robin W. Smith

Print your title here Print your title here

Date

Best daytime phone (555) 444-3333

Paid Preparer Use Only

Check if you're self-employed ☒

Preparer's name		PTIN	
Preparer's signature		Date	
Firm's name (or yours if self-employed)	Robin W. Smith	EIN	Preparer's PTIN
Address		Phone	
City	Firm's name (or yours if self-employed)	State	89-7654-321
		ZIP code	123 Main St, San Francisco CA, 94106

Form 944-V,
Payment Voucher

Purpose of Form

Complete Form 944-V if you're making a payment with Form 944. We will use the completed voucher to credit your payment more promptly and accurately, and to improve our service to you.

Making Payments With Form 944

To avoid a penalty, make your payment with your 2024 Form 944 **only** if one of the following applies.

- Your net taxes for the year (Form 944, line 9) are less than \$2,500 and you're paying in full with a timely filed return.
- Your net taxes for the year (Form 944, line 9) are \$2,500 or more and you already deposited the taxes you owed for the first, second, and third quarters of 2024; your net taxes for the fourth quarter are less than \$2,500; and you're paying, in full, the tax you owe for the fourth quarter of 2024 with a timely filed return.
- You're a monthly schedule depositor making a payment in accordance with the Accuracy of Deposits Rule. See section 11 of Pub. 15. In this case, the amount of your payment may be \$2,500 or more.

Otherwise, you must make deposits by electronic funds transfer. See section 11 of Pub. 15 for deposit instructions. Don't use Form 944-V to make federal tax deposits.



Use Form 944-V when making any payment with Form 944. However, if you pay an amount with Form 944 that should've been deposited, you may be subject to a penalty. See section 11 of Pub. 15.

Specific Instructions

Box 1 – Employer identification number (EIN). If you don't have an EIN, you may apply for one online by going to www.irs.gov/EIN. You may also apply for an EIN by faxing or mailing Form SS-4 to the IRS. If you haven't received your EIN by the due date of Form 944, write "Applied For" and the date you applied in this entry space.

Box 2 – Amount paid. Enter the amount paid with Form 944.

Box 3 – Name and address. Enter your name and address as shown on Form 944.

- Enclose your check or money order made payable to "United States Treasury." Be sure to enter your EIN, "Form 944," and "2024" on your check or money order. Don't send cash. Don't staple Form 944-V or your payment to Form 944 (or to each other).
- Detach Form 944-V and send it with your payment and Form 944 to the address provided in the Instructions for Form 944.

Note: You must also complete the entity information above Part 1 on Form 944.

Detach Here and Mail With Your Payment and Form 944.

<div>Form 944-V Department of the Treasury Internal Revenue Service</div>		<div>Payment Voucher</div>		<div>OMB No. 1545-0029</div>	
		<div>Don't staple this voucher or your payment to Form 944.</div>			
				<div>2024</div>	
<div>1 Enter your employer identification number (EIN).</div> <div>12, - 12,345</div>		<div>2 Enter the amount of your payment.</div> <div>Make your check or money order payable to "United States Treasury."</div> <div>\$12,345.67</div>		<div>Dollars</div> <div>Cents</div> <div>12,345</div>	
		<div>3 Enter your business name (individual name if sole proprietor).</div> <div>Business Name</div> <div>Enter your address.</div> <div>123 Main St</div> <div>Enter your city, state, and ZIP code; or your city, foreign country name, foreign province/county, and foreign postal code.</div> <div>San Francisco CA, 94106</div>			